



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

November 6, 2017

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 5:30 p.m.

Committee Members Present: Sandra Hett, Anne Lee, Mary Rayome, and John Krings

Others Present: Ryan Christianson, Craig Broeren, Steve Smith, and Elizabeth Severson

I. Call to Order

Sandra Hett called the meeting to order at 5:30 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by Anne Lee to approve the following professional staff appointments:

Amanda Akkerman Location: Grant Elementary School - Virtual Program
Position: Teacher

Sunshine Broeren Location: District
Position: Occupational Therapist

Motion carried unanimously.

PS – 2 Motion by Anne Lee, seconded by Mary Rayome to approve the following support staff appointments:

Elizabeth St Myers Location: Washington Elementary School
Position: Special Education Aide

Angela Wirth Location: Lincoln High School
Position: Kitchen Helper

Pang Foua Khang Location: Grove Elementary School
Position: ELL Aide

Karli Heuer Location: Lincoln High School
Position: ACP/Volunteer Assistant

Motion carried unanimously.

B. Board Policy Review

Board Policy 522.41 – Conflict of Interest , Second Reading

PS – 3 Motion by Mary Rayome, seconded by Anne Lee to delete Board Policy 522.41 – Conflict of Interest, second reading.

Motion carried unanimously.

Board Policy 526 – Staff Complaints and Grievances, Second Reading

PS – 4 Motion by Anne Lee, seconded by Mary Rayome to delete Board Policy 526 – Staff Complaints and Grievances, second reading.

Motion carried unanimously.

Board Policy 528 – Union Contracts and Agreements, Second Reading

PS – 5 Motion by Mary Rayome, seconded by Anne Lee to delete Board Policy 528 – Union Contracts and Agreements, second reading.

Motion carried unanimously.

Board Policy 510 – Personnel Policies Goals, First Reading

PS – 6 Motion by Anne Lee, seconded by Mary Rayome to recommend approval of Board Policy 510 – Personnel Policies Goals, first reading.

Motion carried unanimously.

Board Policy 523.4 – Employee Assistance, First Reading

PS – 7 Motion by Mary Rayome, seconded by Anne Lee to recommend approval of Board Policy 523.4 – Employee Assistance, first reading.

Motion carried unanimously

Board Policy 536.2 – Staff Retirement, First Reading

PS – 8 Motion by Anne Lee, seconded by Mary Rayome to recommend approval of Board Policy 536.2 – Staff Retirement, first reading.

Motion carried unanimously

Board Policy 511.5 – Employee Anti-Harassment, First Reading

PS – 9 Motion by Mary Rayome, seconded by Anne Lee to recommend approval of Board Policy 511.5 – Employee Anti-Harassment, first reading.

Motion carried unanimously

C. Food Services Employee Wage Increase

PS – 10 Motion by Anne Lee, seconded by Mary Rayome to approve increasing individual hourly wage rates for food services employees as presented by administration, retroactive to the start of the 2017-18 school year.

Motion carried unanimously.

IV. Updates and Reports

A. Proposal for a New Position in the Food Services Department

The Committee was provided an update from Dr. Christianson and Ms. Severson, Director of Food Services, on a proposal to establish a new, non-classified "food production coordinator" position in the Food Services Department. The food production coordinator would assist the Director of Food Services with the administration of the District's food services program in accordance with local, state, and federal requirements and help ensure the nutritional and financial integrity of the District's food services program.

B. Substitute Clerical and Support Staff Aide Compensation

The Committee discussed the District's current substitute clerical and support staff aide pay rate. Dr. Christianson recommended the Committee consider an hourly wage rate increase for substitute clerical and support staff aides to take effect later during the 2017-18 school year. Additional substitute clerical and support staff aide pay rate information will be brought forward to the Committee for further discussion and possible action at a future meeting.

C. Summer School Teacher Compensation

The Committee discussed summer school teacher pay rates. Dr. Christianson recommended the Committee consider a potential pay increase for District summer school teachers to take effect beginning with the start of the 2018 summer school session. Additional summer school teacher pay rate information will be brought forward to the Committee for further discussion and possible action at a future meeting.

D. 2017-18 Open Enrollment Update

The Committee reviewed and discussed the Open Enrollment report for the 2017-18 school year, as provided in the PSC background for November 2017.

V. Consent Agenda

- Motions:
- PS – 1 Professional Staff Appointments
 - PS – 2 Support Staff Appointments
 - PS – 3 Board Policy 522.41 – Conflict of Interest, Second Reading
 - PS – 4 Board Policy 526 – Staff Complaints and Grievances, Second Reading
 - PS – 5 Board Policy 528 – Union Contracts and Agreements, Second Reading
 - PS – 6 Board Policy 510 – Personnel Policies Goals, First Reading
 - PS – 7 Board Policy 523.4 – Employee Assistance, First Reading
 - PS – 8 Board Policy 536.2 – Staff Retirement, First Reading
 - PS – 9 Board Policy 511.5 – Employee Anti-Harassment, First Reading
 - PS – 10 Food Services Employee Wage Increase

VI. Adjournment

Ms. Hett adjourned the meeting at 6:20 p.m.